

# CS 100 Fall 2015

## Homework 5

### “perf”

**Due Tuesday 8 December (the last day of class) by midnight.**

**Electronic submission to the CS portal for CS100: <http://www.cs.uky.edu/csportal>**

#### **Overview**

This assignment is *individual*, evaluating your team members from the assigned group project (HW4). For this assignment you should turn in your completed *performance review spreadsheet* to your own portal at

<https://www.cs.uky.edu/csportal>

Instructions for turning in assignments via the portal are on the course web page at

<http://dmn.netlab.uky.edu/~seales/cs100.html>

#### **1. Performance Review: Process**

In this assignment you will complete a *questionnaire* [in an excel spreadsheet, available on the course web page] that will serve as a review of the performance of your team members. You will also provide a self-evaluation. Your overall performance review score will be a composite of the scores you receive from your team members and your self-score. Your group's overall score among all project groups will be calculated as a composite of all team members' scores for each other. You will receive no credit on this assignment if you fail to provide a credible review for every part of the required questionnaire.

#### **2. Review Questionnaire**

While this review may seem difficult for you to complete for some of your team members, almost every employer (including UK, for its employees) has a process for reviewing performance. You should complete all evaluation material individually, without conferring with your colleagues. Responses will be confidential, viewed only by the overall group Project Manager [Dr. Seales]. Your responses should be accurate and complete.

#### **Turning in your Evaluations**

Turn in a single excel file [the provided template] after you have filled it in with your completed reviews. The excel file template is available on the class webpage: download it, fill it in, and upload the completed file to your portal. Where you are asked for comments (as opposed to a numerical score), please type your comments into the correct boxes in the spreadsheet.